

### **Funding rules for top-ranking students**

1. This rule defines the terms and conditions of funding the top-ranking student of the University's undergraduate program.
2. In each school, at each stage, only three top students can be identified each year. The ranking of the final stage is not revealed.
3. The rating is calculated according to the number of students enrolled in each school's programs (considering the joint data of the respective schools of Tbilisi and Batumi branches).
4. A student can be considered top-ranking if he/she meets the following terms and conditions:
  - a) his/her educational stage coincides with the standard stage of education defined by the relevant educational program;
  - b) has passed all the courses provided by the program of the corresponding stage;
  - c) the Grade Point Average (GPA) obtained by the student at the current stage is greater than 3.8 (the calculation does not take into account the courses of the previous or the next stage taken in the reporting academic year; neither free credits are taken into account when determining the GPA);
  - d) At the standard III stage of study, a TOEFL certificate with at least 78 points or an IELTS certificate of at least 5.5 has been submitted.
  - e) while, the Students enrolled in the three-year bachelor's program at the standard II stage of their studies have presented a TOEFL certificate with at least 78 points or an IELTS certificate with at least 5.5. score.
  - f) he/she meets the requirement of scientific/school activity, which is manifested by:
    - The student of Caucasus School of Law, Caucasus School of Economics, School of Medicine, and Caucasus School of Tourism has participated in a scientific conference in the relevant academic year;
    - The student of the undergraduate program of healthcare management of the Caucasus Business School has participated in the scientific conference in the II stage of his/her studies;
    - The student of Caucasus School of Governance (except the students of the undergraduate program of Public Administration) and Caucasus School of Humanities and Social Sciences, has participated in a scientific conference in the corresponding academic year - II or III stage (this requirement does not apply to students of the I stage) And the student of the undergraduate program of Public Administration

of Caucasus School of Governance has participated in the scientific conference in the II stage of his/her studies;

- In the relevant academic year, the student of Caucasus School of Media has participated in the activities of various media platforms of Caucasus School of Media (online radio, website, social networks, etc.) or at the university level has taken part in media and public relations activities determined by the school or participated in the student scientific conference of Caucasus School of Media. The listed activities must be confirmed and documented in an appropriate manner;

- A student of Caucasus School of Technology, in the corresponding academic year - II or III stage, has taken part in a scientific conference or "innovative project organized by the school" (This requirement does not apply to the I stage students);

- In the relevant academic year, the student of Caucasus School of Education has participated in an activity/activities defined by the school or in the student scientific conference of Caucasus School of Education. The student's participation in the activity/activities defined by the school must be confirmed and documented in an appropriate manner;

- the student of Caucasus School of Architecture and Design has participated in a scientific conference or "innovative project, workshop or competition organized by the school" in the corresponding academic year - II or III stage (this requirement does not apply to I stage students);

g) during the last academic year, no disciplinary measures have been applied to the student;

h) has not been ousted from the exam and/or has not got "Zero" grade in any of the exams;

i) does not violate the University rules defined by the internal normative acts of the University.

5. If the student in the rating:

a) takes the first place, the fee for the next (standard) stage of education will be waived within the annual credits provided for in the relevant program;

b) takes the second place, the fee for the next (standard) stage of education will be halved within the annual credits provided for in the relevant program;

c) takes the third place, he/she will be relieved of the obligation of paying 30% of the fee for the next (standard) stage of education within the annual credits provided for in the relevant program;

6. In the event that the top-ranking student opts for more courses than envisaged by the annual credits provided by the respective program, the student will be responsible for paying for the corresponding credits.

7. If in any academic year, the rated student does not acquire all the credits determined by the financing condition, the remaining credits will not be financed in the next academic year;

8. As an exception, those students sent abroad as part of the exchange program and having no academic debt can take part in the ranking.

9. If the educational stages of the students participating in the exchange program do not coincide with the standard stage of education and/or if the university cannot offer the courses provided by the program

of the corresponding stage, the rating is determined by the GPA of the courses taken by the students at the current stage, including the grades obtained at the partner university;

10. As regards financing of top-ranking students holding state grant, the calculation, in accordance with the established rule, is made from the tuition fee remaining after the amount of the state grant is deducted from the total fee.